

Little Dixie Community Action Agency, Inc.
Board of Directors and/or Executive Committee Meeting

10:00 a.m. Tuesday, May 10, 2011

Little Dixie Homeownership Center

Hugo, Oklahoma

AGENDA

Invocation

1. Opening of Board Meeting – Roll Call

2. Consideration, Discussion and Vote to Approve April 2011 Minutes

3. Recognition of Tina Foshee as the Representative of the City of Idabel on the LDCAA Board, replacing Jerry Shinn. Foshee's public entity term expires 12/31/2013.

4. Consideration, Discussion and Vote to Approve March 2011 Financial Reports

Consent Docket – The following items of business indicated by brackets (5 & 6) may be voted upon by a single vote of the Board without discussion, unless and except for any item which anyone of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.

5. Consider Submission of Resolutions and/or Grant Applications - \$1,503,983

- a. Mentoring for Youth with Disabilities Initiative to the U.S. Dept. of Justice - \$300,000
- b. VISTA Concept Paper to Corporation for National and Community Service
- c. Capital Funding Opportunities for Rehab to NeighborWorks America - \$500,000
- d. NeighborWorks Technical Assistance Application - \$5,000
- e. NeighborWorks Training Institute Slots Request - \$26,000
- f. Letter of Interest to Chapman Foundation
- g. Rural Health Information Technology Network Development to HRSA - \$300,000
- h. State Appropriated Funds (SAF) Application to ODOC – Approximately \$16,000
- i. Head Start State Appropriated Funds Application to ODOC - \$76,983
- j. USDA Community Facilities Application for Oak Hill - \$50,000
- k. State Pilot Early Childhood Program Reapplication to Tulsa CAP - \$230,000
and Signing of the Provider Agreement for Year 6 (7/1/2011 – 6/30/2012)

6. Consider Acceptance of Grants/Contracts/Awards - \$897,414

- a. Sarkeys Foundation - \$20,000
- b. NeighborWorks Week Award from NeighborWorks America - \$3,500
- c. Supplemental NeighborWorks Week Funding from NeighborWorks America - \$1,500
- d. Capital Funding Real Estate Development from NeighborWorks America - \$40,000
- e. Older American Volunteer Program (OAVP) Grant from Okla. DHS - \$3,330
- f. T&MA Contract Award for 6-month Option Period from USDA Rural Development - \$807,122
- g. 4th (\$8,785) and 5th (\$13,177) Quarter CSBG Allocations for FY 2011 - \$21,962

- 7. Consideration, Discussion and Vote to Submit Head Start Transportation Waiver Request to the Administration for Children and Families for 2011-2012 School year.**
- 8. Presentation of Head Start CACFP Audit Results.**
- 9. Consideration, Discussion and Vote to Approve Submission of Waiver Request to ACF for Required Number of School Days.**
- 10. Consideration/Vote to Approve Head Start/Early Head Start Organizational Chart**
- 11. Report from Finance Committee.**
- 12. Report from LDCAA Board Succession Committee.**
- 13. Consideration, Discussion and Vote to Approve an Emergency Succession Plan for the Agency.**
- 14. Report from LDCAA Board Composition Committee.**
- 15. Consideration, Discussion and Vote to Designate a Different Entity to Take the Place of the Broken Bow Senior Citizens in Order to Represent the Low Income in McCurtain County and Fill the Vacancy on the Board.**
- 16. Update on Kiamichi Development Company Activities**
- 17. Parks Report**
- 18. Head Start Policy Council Report**
- 19. Presentation of Employee of the Month and Service Awards**
- 20. Other Reports/Announcements/Correspondence – 5K Results, HS/EHS Enrollment/Attendance Report; HHS Communication and Guidance Reports; USDA Meals & Snack Report; HS/EHS Program Summary Report**
- 21. Consideration, Discussion and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to the time of posting the Agenda. Okla. Stat. Title 25 § 311).**
- 22. Consideration, Discussion and Vote to Adjourn**