

Little Dixie Community Action Agency, Inc.
Board of Directors and/or Executive Committee Meeting

10:00 a.m. Tuesday, October 11, 2011

Little Dixie Homeownership Center

Hugo, Oklahoma

AGENDA

Invocation

A. Opening of Board Meeting – Roll Call

Consent Docket – The following items of business indicated by brackets (C & D, and E & F) may be voted upon by a single vote of the Board without discussion, unless and except for any item which anyone of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.

B. Recognition of new board member Vickie Wade representing Gracefully Yours as a Low Income Sector representative for McCurtain County. Also recognition of new board member Melissa OFlaherty who is the Head Start Policy Council Member for the 2011/2012 school year (she represents the Idabel I HS Center) as a Low Income Sector representative for McCurtain County.

C. Consideration, Discussion and Vote to Approve September 2011 Minutes

D. Consideration, Discussion and Vote to Approve August 2011 Financial Reports

E. Consider Submission of Resolutions and/or Grant Applications - \$1,816,182.32

1. Organizational Underwriting application to NeighborWorks America - \$220,000
2. NeighborWorks Technical Assistance Application - \$8,000
3. Real Estate Development, Pre Development #1 to NeighborWorks America - \$50,000
4. Real Estate Development, Pre Development #2 to NeighborWorks America - \$50,000
5. Real Estate Development, Post Development to NeighborWorks America - \$75,000
6. Capital Lending Application to NeighborWorks America - \$420,000
7. Rural Health Care Services Outreach Grant to Office of Rural Health Policy - \$450,000
8. Retired & Senior Volunteer Program grant to Corp. for Nat'l & Community Service - \$67,874
9. Head Start CACFP Refunding Application to USDA - \$475,308.32

F. Consider Acceptance of Grants/Contracts/Awards - \$1,480,867.33

1. Community Economic Development grant from Office of Community Services/DHHS - \$119,998
 2. CSBG Discretionary Contract from Oklahoma Dept. of Commerce - \$11,433.33
 3. Head Start Center of Excellence in Early Childhood from ACF - \$1,000,000
 4. 2011-2012 Head Start Healthy Marriage Grant from Office of Head Start - \$299,186
 5. PRIME Option Year 2 from U.S. Small Business Administration - \$50,250
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G. Consideration, Discussion, and Vote to Approve Head Start Program Information Report (PIR).

H. Consideration, Discussion, and Vote to Approve Head Start Policy Council Operating Procedures and Conflict Resolution/Impasse Policy.

I. Presentation of Head Start Self-Assessment Quality Improvement Plan Follow-up.

J. Consideration, Discussion, and Vote to move the November 8, 2011 LDCAA Board meeting to November 1, 2011.

K. Consideration, Discussion, and Vote to elect a Board Member to replace Ray Noble on the Audit/Finance/Loan Committee.

L. Consideration, Discussion, and Vote to elect a Board Member to replace Ray Noble on the Committee to Research Private and Low Income Sector Representation for Choctaw County.

M. Consideration, Discussion, and Vote to change/correct LDCAA Amended By-Laws ARTICLE IX, Section 2 to read “Section 2 The said officers shall be elected from the membership of the Board of Directors at the annual meeting and shall serve one (1) year or until their successors are elected and qualified. Officers may be re-elected by majority vote but their cumulative term in one office shall not exceed three (3) years. If combined, the offices of Secretary and Treasurer shall be considered one office for calculation of time served.”

N. Report from Finance Committee.

O. Update on Kiamichi Development Company Activities

P. Board Governance Training

Q. Parks Report

R. Head Start Policy Council Report

S. Presentation of Service Awards

T. Other Reports/Announcements/Correspondence – Congratulation letter from board for Award of Excellence; EHS Enrollment/Attendance Report; HHS Communication and Guidance Reports; USDA Meals & Snack Report; HS/EHS Program Summary Report

U. Consideration, Discussion and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to the time of posting the Agenda. Okla. Stat. Title 25 § 311).

V. Consideration, Discussion and Vote to Adjourn